

# McClure Elementary School

## Parent Involvement Policy and Procedures

School Years 2016-2018

McClure Elementary School is committed to the goal of providing quality education for every child. To this end, we want to establish partnerships with parents and with the community. Everyone gains if McClure Elementary School and the home work together to promote the high achievement of our students. Neither home nor McClure Elementary School can do the job alone. Parents play an extremely important role as children's first teachers. Support for their children and for the school is critical to children's success at every step along the way.

McClure Elementary School recognizes that some students may need the extra assistance available through the Title I program to reach the state's high academic standards. McClure Elementary School intends to include parents in all aspects of the school's Title I program. The goal is a school-home partnership that will help all students to succeed.

### PART I-SCHOOL PARENTAL INVOLVEMENT POLICY **REQUIRED** COMPONENTS

- A. McClure Elementary School will jointly develop, and or revise with parents the school parental involvement policy/procedures and distribute it to parents and also make it available to the local community.  
Input on the parent policy will be accepted throughout the year. This will allow all parents to have multiple opportunities for contributions. The policy will be reviewed annually. The parent policy will be available during the initial registration as well as during the year as requested by the patrons.
- B. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved. The annual meeting will be held in the spring (Parent Teacher Conferences). The meeting will be held in the evening to allow for working parents to attend. The meeting announcement will be in our newsletter in the previous and current month, will be announced by auto call and text to the community, and fliers will be handed out to all students in the building.
- C. Offer flexible meetings, such as meetings in the morning or evening, and provide, with funds provided under this part, transportation, child care, or home visits, as such services related to parental involvement.

- D. Provide parents of participating children—
  - a. Timely information about programs under this part.
  - b. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.
  - c. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.
- E. If schoolwide program plan is not satisfactory to the parents of participating children, submit any parent feedback on the plan when the school makes the plan available to the district.
- F. McClure Elementary School will inform parents and parental organizations of the purpose and existence of the Parental Information and Resources Center (PIRC) in Washington.

#### **PART II-REQUIRED SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT**

As a component of the school-level parental involvement policy, McClure Elementary school shall jointly develop with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

-Conduct a parent/teacher conference in elementary schools, annually (at a minimum), during which the compact shall be discussed as the compact relates to the individual child's achievement.

-Provide frequent reports to parents on their child's progress.

-Provide parents with reasonable access to staff, opportunities to volunteer and participate in their child's class and observation of classroom activities.

#### **BUILDING CAPACITY REQUIREMENTS FOR INVOLVEMENT**

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and district under this part-

- a. Shall provide assistance to the parents of children served by the school or district, as appropriate, in understanding such topics as the state's academic content standards and state student academic achievement standards. State and district assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children.

- b. Shall provide materials and training to help parents work with their children to improve their children's achievement, such as math and literacy training and using technology, as appropriate, to foster parental involvement.
- c. Shall educate teachers, support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school.
- d. Shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language parents can understand.
- e. Shall provide such other reasonable support for parental involvement activities under this part as parents may request.
- f. May involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training.
- g. May provide necessary literacy training from funds received under this part if the district has exhausted all other reasonably available sources of funding for such training.
- h. May pay reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions.
- i. May train parents to enhance the involvement of other parents.
- j. May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation.
- k. May adopt and implement model approaches to improving parental involvement.
- l. May establish a district parent advisory council to provide advice on all matters related to parental involvement in programs supported under this section.
- m. May develop appropriate roles for community-based organizations and businesses in parent involvement activities.

### PART III-ACCESSIBILITY REQUIREMENTS

In carrying out the parental involvement requirements districts and schools, to the extent practicable, shall provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including providing information and school reports in a format and, to the extent practicable, in a language such parents can understand.

### PART IV-ADOPTION

McClure Elementary School Parental Involvement Policies and Procedures have been developed and revised jointly with, and agreed upon with, parents of children participating in Title I program, as evidenced by meeting minutes.

The Parent Involvement Policies and Procedures were developed/revised by McClure Elementary School on 05/30/17 and will be in effect for the period of the 2016-2018 School Years. The school will distribute these Parent Involvement Policies/Procedures to all parents of participating Title I children and make it available to the community on or before 06/15/17.

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Principal Signature

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Date

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Assistant Principal Signature

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Title I Authorized Representative

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Date

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Parent Signature

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Date

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Instructional Team Member

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Instructional Team Member

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