

**ADDENDUM #1 to:
RFP for School Physical Therapists, School Psychologists, and Special Education Teachers.**

RFP/Contract Related Questions:

1. We are located in the state of Florida and we do not have an office in the State of Washington. Is it your preference for a company to have an office in the State of Washington? **No**
2. Does the district intend to award to a single or multiple vendors? **Multiple Vendors, because not all can provide the needed resources at the time of request.**
3. The RFP states that we must submit two (2) hardcopies of the proposal. **Do you want us to submit one (1) original and one (1) copy? Or, do you want one (1) original and (2) copies? 1 Original, 1 copy**
4. We received three separate RFP specifications. **Can we submit ONE (1) Proposal with ALL modalities/services included? Or, do you require us to submit three (3) different proposals separately to the mailing address? Submit 3 separate submittals. They can be mailed in the same box with three sealed clearly marked envelopes inside.**
5. Are you requiring vendors to submit a proposal response for all service categories **OR** can we just submit for a single category? **There are 3 separate RFP's. Each requiring a separate proposal.**
6. If we must submit each proposal response separately, is it acceptable to submit the three (3) separate sealed envelopes in the same package to save on our costs **OR** do you prefer each separate submittal not packaged together? **Yes, in one box with 3 separate sealed envelopes.**
7. Do you require vendors to guarantee the provision of therapy services, or is it understood that vendors will begin recruiting on a best efforts basis upon contract award? **The first preference will be given to those vendors that already have a Therapist available. The District will approve a list prioritized by cost. The first vendor, based upon the prioritization list, to provide a person will be awarded the contract.**
8. Can we incur in any penalties or be liable for any damages for not having a PT/School Psychologists/Special Education Teachers available upon your school's request in a timely manner or would your school terminate the RFP contract with our company? **Yes and no. A contract will not be awarded until a person is available to fill the position.**
9. What would be the payment terms of Grandview School District (Net 30)? **Yes, net 30**
10. To pay invoices, does the board meet monthly to release payment for the month? Do you remit payment only once a month? If so, do you have a calendar or specific time of month the board meets to approve payments? **The sample contract specifies that invoices received by the 10th will be paid on the last working of the month.**

11. Are resumes required at the time of proposal submission or only upon award? **If available, yes. If not, then within a couple of weeks. A Contract will not be awarded for the positions until a suitable person is submitted.**
12. Are Testing Materials/Equipment or Evaluation Materials/Equipment to complete the provision of services for Therapy Services provided by Grandview School District or the Vendor? **Yes.**
13. Will your school provide laptops/computers and/or an email account to the contracted providers during their assignment? **Yes.**
14. Who will be the representative from Grandview School District to determine which materials/equipment are required for the Therapy Services? **The Special Services Director, Diann Zavala will determine materials and equipment.**
15. Will therapists have access to internet capabilities, computers/laptops/iPads, office supplies, fax/copy machine at Grandview School District? **Yes.**
16. Would the district pay for mileage travelling between school campuses on the same day? If so, what will be the district IRS Standard Rate? **Yes, IRS Rate**
17. Besides a Washington State License, are there any additional Required Documents for the Therapists to start working at Grandview School District? For Example: Fingerprint, Criminal Background Check, TB Test, or any other specific immunizations or Certifications (such as ESA Certification) **Yes, Fingerprints, background check, ESA Certifications required for School Psychologist and Speech Therapist. Please refer to the individual RFP for required certifications. The RFP does state required certifications for each position.**
18. Will Grandview School District consider a Price Range depending on the candidates' level of experience? **Yes, that should be included in the proposal.**
19. Can you provide the current incumbent vendor(s) providing services? What is the incumbent vendor(s) current fee rate(s)? Has your current vendor(s) been able to satisfy your service needs? **They are listed on our web site.**